**REGULAR MEETING**

**TOWN OF ELIZABETHTOWN**

**JUNE 17, 2025**

A Regular Meeting of the Town Board of the Town of Elizabethtown, County of Essex and State of New York was held at the Town Hall, 7563 Court Street, Elizabethtown, NY 12932 on June 17, 2025, and the public was welcome to attend in person or via GoToMeeting.

PRESENT: Jeffrey Allott-Councilperson and Deputy Supervisor

William Wright-Councilperson

ABSENT WITH EXCUSE: Ben Morris-Councilperson

Adam Bailey-Councilperson

VIA GoToMeeting: Cathleen Reusser-Supervisor, Megan Hall & Harry Gough

GUESTS: Mary McGowan

This meeting started at 6:30 PM.

-Deputy Supervisor Allott called the meeting to order as the Supervisor was virtual for this meeting.

**RESOLUTION NO. 116-25**

Motion to approve the minutes for May 20, 2025, offered by Councilperson Wright and seconded by Councilperson Allott.

All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Wright

Councilperson Allott

**BUSINESS:**

1. CAPITAL WATER PROJECT-JACK DODSON, PE., UPDATE-The Town has heard nothing from Mr. Dodson so there is now a stop work order by the town while we look for alternative engineering.
2. DRINKING WATER-LAYNE REPLACED PUMP, NO INVOICES YET, WARRANTY? -The pump has been replaced. Checking on the warranty of the old one as the motor had burned out.

RFQ went out a couple weeks ago soliciting for Engineers. Only one response so far.

1. WASTEWATER TREATMENT-ADAM, JEFF TO UPDATE-The Supervisor explained about a meeting she went to for Lake Champlain-Lake George. There might be some monies out there that the Town might be able to get to help with the Engineering. Discussed starting the mapping of the existing septic systems. Waiting on a STAG grant which will be used for Easements and identifying current septic systems. Discussed other grants that the town will go after.
2. DPW-TRUCK, ROAD LINES, PAVING DONE, JACK TO UPDATE- DPW Superintendent Pulsifer spoke. They have done paving on various roads, and he spoke about what else they have done regarding road repair. They have worked at the brush dump. Trying to keep everything mowed. Patching black top holes. Going to replace a couple of culverts. Helping the Golf Course a bit by working on its equipment.

-Councilperson Wright suggested striping Water Street with a yellow line. The DPW Superintendent felt Simonds Hill should also be done.

-A new RFP went out for a new truck.

5. COBBLE HILL GOLF COURSE-NYSLA PERMIT RECEIVED. LICENSE PENDING, MICHAEL TO UPDATE. ADDITIONAL 10 HOURS OPERATION/EMPLOYEE-Did get the liquor permit which is good until December. They got the spreader from Ausable Club which will need to be repaired. The DPW has the Cushman and are repairing it.

-The Supervisor stated that as part of the $222,000 50/50 grant with NYS Parks and Rec, Surveyor Kevin Hall will mark out for mapping purposes, a park section that will run behind the 9th tee box.

-DPW Superintendent Pulsifer spoke again to let the board know they are getting the lumber this week for the walkways and bridges at Foot Bridge Park. They will move some stones around and level up the kid’s playground area. They will work on the area for the new Lactation Station.

6. NOBLE TERRACE-H & T SCOPE SUMMARY OUT TO DEC AND ARMY CORP.-The H&T Scope Summary has been sent to DEC and the Army Corp. Nothing heard back yet. This project has been formally put through FEMA.

- Mike Dunsmore arrived and said the Golf Course got commitments from the Hospital, Masonic Lodge and the Elks for tournaments. They will have a Club tournament on E-town day.

-Memberships are a little ahead of last year and revenue is up about 5%.

-Discussion on why the grass in some areas on the course is left taller.

7. E’TOWN DAY-JULY 19TH, FIREWORKS-Etown day is Saturday July 19th. The Trail Center will be doing a soft opening that day

also.

8. BRONSON WAY-MINE PERMIT BACK FROM DEC IN NEED OF MORE INFO, JEFF TO UPDATE-It was discussed that the application needed a little bit more information. Jeff will look into this. The trails that terminate at the mine will be rerouted.

**COMMITTEES:**

9. HIGHWAY DEPARTMENT-Discussed.

10. WATER DISTRICT-The Water Superintendent is still going up to the reservoir twice a day to manually keep the pumps running. He is also doing the meter readings. Councilperson Wright explained more about what Mr. Dickinson is doing.

11. COBBLE HILL GOLF COURSE- Discussed previously but Councilperson Wright felt that the tall grass should be cut back. The State will be mowing on the sides of the roads soon.

12. BUILDINGS AND CODES- No discussion.

13. PLANNING BOARD/ZONING BOARD-Maggie Bartley discussed a Local Law that the PB/ZB wanted to do regarding alternates and their voting ability. This had been done already. She felt it should be made clearer. An amendment to the Local Law will need to be made.

-Harry Gough said that the Planning Board will be sending a letter to the Town Board asking that the school put an application in for their sign. He was told that they had done that already. Discussion on the local law regarding LED signs.

14. CHAMBER-They have hired the Fife and Drum Band for Etown Day. Mary McGowan explained this.

15. SCRIVER LANE-The town felt it is not a town road and does not have to be maintained by the DPW. Must be careful about how much work the town does. Atty Jim Dawson investigated this and said it was legally abandoned. Need to remove the Seasonal Road sign. At the .25 mark on this road a sign should be erected denoting that from that point on the road is private. The town will do year-round maintenance from the highway to the .25 mark. The Supervisor will formulate a letter for the landowners explaining that the road was abandoned legally in 1915 and that the town will not provide any type of service.

-Discussion on Burhart Road that the town maintains.

16. YOUTH COMMISSION-No discussion.

17. GARBAGE-A person in the trailer park is doing a major clean up and because Mr. Egglefield has been kind enough to let the town use his road until the bridge gets put in, the town is assisting in hauling the garbage away.

-Discussion on coming out from that road.

18. TRAILS-The kiosk is being built and Councilperson Allott instructed them to submit the bill to him.

-Had the Wilmington/ Whiteface challenge come through. There were a couple hundred riders that road all the Blueberry Trails as part of the race.

-Another race is going on, but folks go on their own and keep their own times.

-Lots of hikers.

-Discussed locking the Hub.

**COMMENTS:**

-Mary McGowan asked how to reserve the Hub. Councilperson Allott discussed this with her.

**FINANCIALS:**

TRANSFERS-None for this month

SUPERVISORS REPORT

**RESOLUTION NO. 117-25**

Motion to approve the Supervisors Report offered by Councilperson Wright and seconded by Supervisor Reusser. All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Wright

Councilperson Allott

PAY ALL BILLS

**RESOLUTION NO. 118-25**

Motion to pay all bills for Abstract #6 ABS 233 to 272 offered by Supervisor Reusser and seconded by Councilperson Allott. All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Allott

Councilperson Wright

Resolved that the following bills be paid:

Paid: Unpaid:

General Fund $ 201.25 $21,278.53

Highway Fund $ $23,585.24

Sidewalk District $ $ 0.00

Garbage District $ $ 42.24

Lighting District $ $ 1,352.46

Water District 3 $ 1,930.64 $ 2,019.34

This meeting was adjourned at 7:15 PM.

Respectfully Submitted,

Janet E. Cross,

Town Clerk