**REGULAR MEETING**

**TOWN OF ELIZABETHTOWN**

**JULY 15, 2025**

A Regular Meeting of the Town Board of the town of Elizabethtown, County of Essex and State of New York was held at the Town Hall, 4563 Court Street, Elizabethtown, NY 12932 and the public were welcome to attend.

PRESENT: Cathleen Reusser-Supervisor

William Wright-Councilperson

Adam Bailey-Councilperson

ABSENT WITH EXCUSE: Ben Morris-Councilperson

Jeffrey Allott-Councilperson

GUESTS: Bruce Pushee, Evelyn Hatch, Charlie Moisan, Mary McGowan, Paige Saltamach, John Douglass, Kasey Douglass, Tomas Curiale and DPW Supervisor Jack Pulsifer.

Start time: 6:30 PM

-Mr. and Mrs. Douglass spoke regarding Scriver Lane and the Town not maintaining it. They are building their new home there and were told that the Town did maintain it. It was explained that even though it was designated as a Seasonal Road that was wrong. Minimal maintenance had been done but no routine maintenance. After much research it was found that this road had been legally abandoned in 1915. In 1995, Attorney James Dawson, who was the lawyer for the Town, wrote a letter stating that the legal abandonment in 1915 was found to be true and correct and reiterated in 1924. The Supervisor explained that the Town does not own it and that it is a private road. -Councilperson Wright explained that after Hurricane Irene, hunting groups on this road contracted someone to go and repair the road as they knew that it was not a town-maintained road.

-Tomas Curiale, a forester for Lyme Adirondack Forest Industry spoke. He said from the school bus turn around on up the road, Lyme Adk., has never considered that road to be maintained by the town.

-In summation the Town does not own or maintain Schriber Lane except up to the school bus turnaround at the .25 mark.

-**RESOLUTION NO. 119-25**

Motion to approve June 3, 2025, Wastewater Meeting Minutes offered by Councilperson Bailey and seconded by Councilperson Wright. All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Bailey

Councilperson Wright

-**RESOLUTION NO. 120-25**

Motion to approve June 17, 2025, Regular Meeting Minutes offered by Councilperson Wright and seconded by Councilperson Bailey. All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Wright

Councilperson Bailey

**BUSINESS:**

1. DPW-TRUCK, ROAD LINES, PAVING DONE, JACK TO UPDATE-DPW Superintendent Pulsifer spoke. He said they were doing cleanup around town for E-town Day. Patching potholes, cutting brush, mowing cemeteries etc.
2. DRINKING WATER-LAYNE REPLACED PUMP, NO INVOICE YET, WARRANTY? -There needs to be an access road built to the permanent well site. The Supervisor asked DPW Superintendent Pulsifer to do this.

-Bids have been solicited for a property on River Street that needs a water pipe pushed through.

-**RESOLUTION NO. 121-25**

Motion to accept the bid from Garrow’s for $9650.00 to push the water pipe on River Street offered by Councilperson Wright and seconded by Councilperson Bailey. All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Wright

Councilperson Bailey

-Went out to RFQ for the Capital Water Project and had 6 responses for this project. The committee scored them, and the Supervisor had the scores with her. The top 3 are Suozzo Doty, & Assoc., MJ and AES. They will be interviewed, and a decision will be made.

3. WASTEWATER TREATMENT-ADAM, JEFF TO UPDATE-A July meeting was not held because of the holiday. The Supervisor said she had a meeting with Lake Champlain/Lake George Planning Commission and others, and it looks like we might be eligible for half a million dollars for the design phase. The Town needs to figure out easements, etc. that need to be done.

4. COBBLE HILL GOLF COURSE-NYSLA PERMIT RECEIVED, LICENSE PENDING, MICHAEL TO UPDATE. ADDITIONAL 10 HOURS OPERATION/EMPLOYEE-CHGC will again host Etown Day events after the 3PM parade. The Golf Tournament was canceled because not enough people signed up.

-Department of Health inspection was good.

-In 2024, revenue at this point was $63,500.00 this year it is $70,500.00

-Essex County is having a Hazardous Waste Collection at the Essex County Public Works Department this Saturday July 19th.

5. NOBLE TERRACE-H&T SCOPE SUMMARY OUT TO DEC & ARMY CORP, NO RESPONSE YET-The Town has received a petition from the residents and people that utilize the Noble Terrace bridge stating that they want the bridge fixed ASAP. The Supervisor explained all the organizations that are involved and that the preliminary plan is in front of the DEC & Army Corp of Engineers. FEMA has submitted to SHIPO. Waiting for all these agencies to give the go ahead. The Engineers are saying that it will not be fixed until next year, but the Supervisor is in hopes it will be completed this year.

6. SOLE ASSESSOR-ADVERTISE THE POSITION, NEED RES. -Sole Assessors have a term of 6 years and our Assessor position needs to be advertised as our Assessors term is up this year. The Supervisor said our current Assessor is eligible to apply and that she is very pleased with his work.

**RESOLUTION NO. 122-25**

Motion to advertise for Sole Assessor offered by Councilperson Wright and seconded by Councilperson Bailey. All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Wright

Councilperson Bailey

-Councilperson Bailey questioned how many hours a week this position is and was told 4 hours in the office.

7.CLIMATE SMART-RES TO APPLY-The Supervisor read the Model Resolution for Climate Smart Communities (see attached).

**RESOLUTION NO. 123-25**

Motion to apply for Climate Smart Communities program offered by Supervisor Reusser and seconded by Councilperson Wright.

All in favor. Motion carried.

AYES-3 Supervisor Reusser Nays-0

Councilperson Wright

Councilperson Bailey

8. NCRD-LOS.RES. -The Supervisor wrote a letter of support as was recommended by Northern Forest for NCRD (see attach).

**RESOLUTION NO. 124-25**

Motion to send a letter of support for NCRD offered by Councilperson Wright and seconded by Councilperson Bailey. All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Wright

Councilperson Bailey

9. PRO-HOUSING-The Supervisor said on June 18, 2024, the Board stated that the Town would like to be a Pro-Housing Community.

**COMMITTEES:**

10. DCO-The Supervisor shared the new Dog Control Officers monthly report with the Board.

11. PLANNING BOARD/ZONING BOARD-Bruce Pushee said they didn’t meet last month but will meet next week.

12. YOUTH COMMISSION-Paige Saltamach spoke and said they are going to map out the Baseball Field in the next month. Soccer season is about to start.

13. TRAILS-The Supervisor stated that Councilperson Allott has been working on signage for the Trail Center. There will be a soft opening on Etown Day.

14. GARBAGE-Nothing new other than cleaning up at the Trailer Court is going on.

15. HIGHWAY DEPARTMENT-Discussed already.

16. WATER DISTRICT-Discussed already.

17. BUILDING & CODES-No discussion.

18. COBBLE HILL GOLF COURSE-Discussed already.

**COMMENTS:**

-Councilperson Wright asked if anything more was heard regarding a Dog Park and was told no. A short discussion was held on this topic.

-Councilperson Bailey asked about Bronson Way and the DPW Superintendent explained how and why they widened it.

-Discussion on the new Physical Therapy building that is being built.

-Planning discussed the sign at the school.

-Mary McGowan with the BAR, would like to be included in the interviews for Assessor.

**FINANCIALS:**

TRANSFERS-None for this month

SUPERVISORS REPORT

**RESOLUTION NO. 125-25**

Motion to approve the Supervisors Report offered by Councilperson Wright and seconded by Councilperson Bailey. All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Wright

Councilperson Bailey

PAY ALL BILLS

**RESOLUTION NO. 126-25**

Motion to pay all bills for Abstract # 7 ABS 273-320 offered by Councilperson Bailey and seconded by Supervisor Reusser. All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Bailey

Councilperson Wright

Resolved that the following bills be paid:

Paid: Unpaid:

General Fund $2,315.53 $ 46,997.56

Highway Fund $103,307.33

Sidewalk District

Garbage District $ 70.40

Lighting District $ 1,596.43

Water District 3 $3,585.36 $ 3,031.51

-Councilperson Wright asked if the Rt. 9 tree removal project has been closed out and was told yes.

This meeting was adjourned at 7:43 PM.

Respectfully submitted,

Janet E. Cross,

Town Clerk