**REGULAR MEETING**

**TOWN OF ELIZABETHTOWN FEBRUARY 18, 2025**

A Regular Meeting of the Town Board of the Town of Elizabethtown, County of Essex in the State of New York was held at the Town Hall, 7563 Court Street, Elizabethtown, NY 12932 on February 18, 2025, and the public was welcome to attend in person or via GoToMeeting.

PRESENT: Cathleen Reusser-Supervisor

Ben Morris-Councilperson

Adam Bailey-Councilperson

ABSENT WITH EXCUSE: William Wright-Councilperson

Jeffrey Allott-Councilperson

GUESTS: Harry Gough & Newman Tryon. Megan Hall and George Saltamach via GoToMeeting.

This meeting was called to order at 6:35 PM.

**RESOLUTION NO. 54-25**

Motion to approve the minutes from January 21, 2025, offered by Councilperson Morris and seconded by Councilperson Bailey. All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Morris

Councilperson Bailey

**BUSINESS:**

1. REDUNDANT WATER-DEED FILED AT ESSEX CO./DEED TO EFC-The Deed for 1.74 acres at the132 Water Street property that Essex County subdivided and gave to Elizabethtown for the new Chlorination Building has been filed. It was explained that the E911 address will be on Foot Bridge Lane. The Supervisor explained the next steps.
2. DRINKING WATER-DAVE D. ADDITIONAL HOURS-The pump is working but Water Surperintendent Dickinson must prime it 2 times a day as the communications system is down that starts the pump. This will only be happening until the new building is built and in use.
3. WASTEWATER TREATMENT-RES ESTABLISHING THE TOWN AS LEAD AGENCY-Councilperson Bailey gave an update. There were large binders on the table of the Engineering Reports which dates back to the original work that was done in 2010-2011. Next step is establishing the town as the lead agency in the SEQRA review. Supervisor Reusser read the proposed Resolution (see attached). This is the first official step in the many steps that the Board will need to take. Supervisor Reusser said she has been asked to present this project at the next APA Board meeting.

**RESOLUTION NO. 55-24**

Motion of the intent to establish Lead Agency for the Town of Elizabethtown Sewer District Project offered by Councilperson Bailey and seconded by Councilperson Morris. Roll call vote held.

Councilperson Morris-yes

Councilperson Bailey-yes

Supervisor Reusser-yes

With 3 yes votes this motion carried.

-Correction was made on this Resolution on the next to the last line in the first paragraph. Changed from October 200, to October 2009.

**RESOLUTION NO. 56-24**

Motion to approve the Organizational Meeting held on January 21, 2025, offered by Councilperson Morris and seconded by Councilperson Bailey. All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Morris

Councilperson Bailey

1. NYS PARKS & REC GRANT-The Town had received a NYS Parks & Recreation Grant a few years back. Would like to start moving forward. This is a $220,000 grant with a 50/50 match. We now need a resolution to ask for RFPs for this project.

**RESOLUTION NO. 57-25**

Motion to advertise for RFPs for architect services for the Windsor Memorial Park and Deep Hollow Boardwalk offered by Councilperson Morris and seconded by Councilperson Bailey. All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Morris

Councilperson Bailey

More in-depth discussion on this project.

1. DPW -They have been busy cleaning up from the storm. The Highway Superintendent is getting quotes for the new truck that is needed. Councilperson Bailey asked about plowing Bronson Way. It’s a seasonal road and gets cleared to the brush dump when it can be done.
2. COBBLE HILL GOLF COURSE-The Highway will be putting excess snow that they are removing from the street at the shed behind the course.

-The Supervisor brought up the subject of a liquor license for the course. Discussion was held on the insurance cost, what would be sold, how it would be sold etc. Supervisor Reusser will investigate the questions that were brought up and get back to the board at the next meeting.

7. NOBLE TERRACE-BRIDGE VS 3-SIDED CULVERT? - Leaning

toward a 3-sided culvert. Councilperson Wright is looking into

more information. Discussion on size, cost, state or town

owned etc.

1. DCO-UPDATE ON DOG IMPOUNDMENT TASK FORCE-Mike McCarroll has accepted the position of Dog Control Officer and when he returns from Florida will get trained.

-The Supervisor explained that she is on the Dog Impoundment Task Force with the County, and they are looking into creating regional dog (especially dangerous dogs) impoundment centers. She explained about this.

9. FISCAL ADVISORS-UNDER CONTRACT-Fiscal Advisors are the

financial advisors that will help us be competitive with the 4 ½

million-dollar bond to help cover some of the FEMA projects.

10.STATEWIDE COMMUNITY REGRANT/JANICE KYLE-GRANT

ADMIN NEED RESOLUTION-This is the 3rd year that the Town

has been asked to financially administer this grant.

**RESOLUTION NO. 58-25**

Motion to allow the Town of Elizabethtown to financially

administrate the Statewide Community Grant offered by

Councilperson Morris and seconded by Councilperson Bailey.

All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Morris

Councilperson Bailey

11. ZBA-RES ACCEPTING RECOMMENDATION OF SHIREEN

FARR-

**RESOLUTION NO. 59-25**

Motion to accept Shireen Farr as Alternate to the Zoning Board

of Appeals offered by Councilperson Morris and seconded by

Councilperson Bailey. All in favor. Motion Carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Morris

Councilperson Bailey

**COMMITTEES:**

12. HIGHWAY DEPARTMENT-Discussed already.

13. WATER DISTRICT-Discussed already.

14. BUILDING & CODES-Codes Officer Costin has completed 4

of the 5 units of training and will finish the last one next week.

15. PLANNING BOARD/ZONING BOARD-There is an APA use

conference for annual training.

16. COBBLE HILL GOLF COURSE-Discussed already.

17. YOUTH COMMISSION-Busy.

18. TRAILS-No Discussion.

19. GARBAGE-No Discussion.

**FINANCIALS:**

TRANSFERS

No Transfers this month to approve.

SUPERVISORS REPORT

**RESOLUTION NO. 60-25**

Motion to approve the Supervisors Report offered by

Councilperson Bailey and seconded by Councilperson Morris.

All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Bailey

Councilperson Morris

PAY ALL BILLS

**RESOLUTION NO. 61-25**

Motion to pay all bills for Abstract #2 ABS 45 to 86 offered by Councilperson Morris and seconded by Councilperson Bailey. All in favor. Motion carried.

AYES-3 Supervisor Reusser NAYS-0

Councilperson Morris

Councilperson Bailey

Resolved that the following bills be paid:

General Fund Paid: $4,115.14 UNPAID: $94,988.22

Highway Fund $4,500.00 $21,129.60

Sidewalk District $ 0.00

Garbage District $ 67.10

Lighting District $ 2, 421.46

Water District 1 $ 51.52

Water District 3 $ 8,601.01

Water Capital 2020 $ 0 .00

Total $8,615.14 $127,258.91

This meeting was adjourned at 7:41 PM.

Respectfully submitted,

Janet E. Cross,

Town Clerk